

Lok Sin Tong Lau Tak Primary School

Application for Employment as Native-speaking English Teacher (NET)

** Please delete as appropriate*

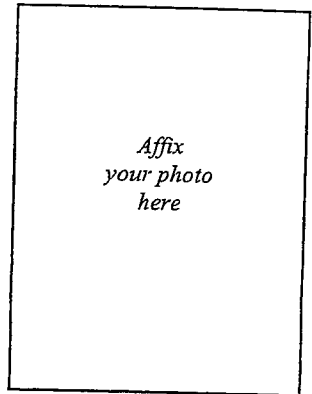
A. Personal Particulars

Name * Mr/Mrs/Ms _____
Given Names Surname

Date of Birth ____/____/____ Place of Birth _____ Nationality _____
DD / MM / YYYY

* Passport/Hong Kong Identity Card Number _____

Residential Address _____



Correspondence Address (if different from the address given above, do not use Post Office (P.O.) Box)

E-mail Address _____ or _____
(Please provide a regular email address which will be used for future communication)

Daytime Contact Telephone/Mobile Phone Number _____
Country code Area code Phone number

Residential Telephone Number _____
Country code Area code Phone number

Fax Number _____
Country code Area Code Fax number

B. Academic Attainment (in chronological order)

Your application will not be considered if you fail to provide all information required

Colleges, Universities, etc. (Attended / Attending)	Qualifications (e.g. BA, MEd)	Major Subjects	Full or Part- Time	On Campus / Distance Learning	Date (MM / YYYY)	
					From	To

C. Teacher Training Qualifications (in chronological order)

Your application will not be considered if you fail to provide all information required

Full Name of Issuing Authority	Qualifications (e.g. Dip Teach, BEd, PGDE)	Major Subjects	Teaching Practice		Full or Part-Time	On Campus/ Distance Learning	Date (MM / YYYY)	
			No. of Weeks	No. of Total Hours			From	To

D. Teaching English as a Second/Foreign Language (TESL/TEFL) Qualification(s) (in chronological order)

Your application will not be considered if you fail to provide all information required

Full Name of Issuing Authority	Qualifications (e.g. Cert/Dip/Master TESL/TEFL)	Total Course Contact Hours	Teaching Practice (Y/N)	On Campus/ Distance Learning	Date (MM / YYYY)	
					From	To

E. Post-Qualification Experience in Teaching English/ESL/EFL (in chronological order)

Please include ONLY continuous employment of more than 3 months

(Please attach statements/certificates of service of your teaching experience) [See Note (8)]

Name of Institution	Age/ Levels Taught	Subjects Taught	Date (DD/MM/YYYY)		Full or Part-Time
			From	To	

Total number of years of full-time equivalent teaching experience: _____

F. Skills

(1) Language

First Language	Second Language	Others

(2) Others (extra-curricular activities, IT, etc.) _____

G. Other Information

(1) Choice of Interview Venue (“^h ONE only) [See Note (9)]

- i. Hong Kong
- ii. Overseas

[Please indicate your priority by 1, 2, 3 & 4 for the following **tentative** overseas interview venues]

[] Australia [] New Zealand [] Singapore [] South Africa

(2) Do you hold a valid Teacher Registration Certificate?

Yes (Please fill in the boxes below)

(Please attach copy of the certificate)

Issuing Authority	State/Country you are permitted to teach	Issue Date (Month/Year)	Expiry Date (Month/Year)

No (Please answer the following question)

(3) Have you previously been refused registration as a teacher, or ever been refused permission to teach, or having been so registered or given permission and yet had the registration or permission cancelled in Hong Kong or elsewhere? **(If any situation applies, please give details. If not, please write “NIL”)** [See Note (10)]

(4) Do you have any criminal records in Hong Kong or elsewhere? **(If any situation applies, please give details. If not, please write “NIL”)** Please provide documentary evidence e.g. Certificate of No Criminal Conviction (CNCC). [See Note (11)]

H. Referee Contact Details (referees should be at the principal, deputy principal, faculty coordinator level)
 (Please provide reference letters if available)

Name	Position and Workplace	Email Address	Phone and Fax Numbers
(1)			
(2)			

I. Optional

(1) Are you a candidate with a disability? Yes No

(2) If yes, please indicate nature and degree of disability.

(3) Please specify whether you need special arrangement for attending an interview.

(Note: Candidates with a disability are considered on equal terms with other applicants. Candidates may be required to produce medical proof of their disability.)